

Business Deposit Account Application - Corporation



A corporation is a legal entity separate from the persons that own it. Corporations exist as a product of corporate law, and their rules balance the interests of the shareholders that invest their capital and the employees who contribute labor. People work together in corporations to produce value and generate revenue. Corporations can be either profit-making companies or non-profit entities. Tax-exempt non-profit corporations are often called a “501(c)(3) corporation”, which is the section of the IRS code that address its tax exempt status. Corporations are created by filing the required documents with a particular state government and this process is called, “incorporation”. A corporation that operates in one state while being incorporated in another state is referred to as a “foreign corporation.” Foreign corporations must register with the secretary of state’s office in each state to lawfully conduct business in that state. A “doing business as”, (or DBA), registration is required on corporate accounts if the business name is different from the legal name of the corporation as stated in the Articles of Incorporation. The corporate by-laws provide the framework for its operation and management, and documents can make financial decisions for the corporation.

Notice to Applicant: Delta Community Credit Union reserves the right to reject membership applications for complex corporations, or business partnerships, or business entities, in which one or more of the owners is a non-person (such as another corporation, a partnership, etc.). If you have questions regarding membership eligibility as to your business structure, please contact our Deposit Services Department at (404) 677-4659, Option 1 for assistance.

Business Membership Application Checklist

To apply for a Business Deposit Membership for a corporation, please provide a copy of the documents in the checklist below.

Completed Business Deposit Account Application

Completed Resolution for Membership and Depository Services Document

Certificate of Incorporation and Articles of Incorporation from the issuing state

Certificate of Authority (if a foreign corporation)

Corporate Bylaws or Meeting Minutes

DBA filing (if operating under a name differing from the legal name)

Taxpayer Identification Number (TIN/EIN)

Driver’s License for each Authorized Signer

Certification of Beneficial Owner(s) Form

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NCUA
This credit union is federally
insured by the National Credit
Union Administration.

P.O. Box 20541, Atlanta, GA 30320-2541
Telephone: (404) 677-4659 **Fax:** (404) 677-4617 **Email:** Business.Services@DeltaCommunityCU.com

Business Deposit Account Application

Business Eligibility

Business Location in Metro Atlanta _____
County

Business Owner is Current Primary Member _____
Primary Member Account Number

Business Information

Legal Name of Business: _____

DBA (if applicable): _____ Federal Tax ID No.: _____

Principal Business Address:

Street (No P.O. Boxes) _____ City _____ State _____ Zip _____

Business Phone _____ Business Email _____ Business Website _____

Mailing Address (if different from Principal Business Address)

Primary Contact Name _____ Emergency Contact Name _____ Emergency Contact Phone _____

Business Type

What type of business are you in? _____
Describe the primary nature and function of your business

NAICS Code _____ North American Industry Classification System is the standard used by Federal Statistic Agencies to classify business establishments. It appears on your Federal Tax Return or Schedule C.

Sole Proprietorship Corporation Limited Liability Company (LLC) Partnership (General or Limited)

Is your business a non-profit, not-for-profit, or charitable organization? YES NO

Date Business Established _____ Number of Years Under Current Ownership _____ State of Registration _____ Annual Sales (projected, if new) \$ _____

Delta Community Credit Union reserves the right to deny membership to certain types of businesses.

Please complete and sign the information related to your Federal Taxpayer Identification Number.

- Federal Taxpayer ID Number (TIN)** – The number shown on this form is my correct federal taxpayer identification Number.
- Backup withholding** – I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.
- Exempt Recipients** – I am an exempt recipient under the Internal Revenue Service Regulations.
- The FATCA code(s)** entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

(If not a "U.S. Person", certify foreign status separately.)

I certify under penalties of perjury the statements checked in this section and that I am a U.S. Person (including a U.S. resident alien).

Authorized Business Signatory _____ Date _____



As a financial institution, we are required by Federal law to know our members. In order to do this we must perform ongoing due diligence on business accounts to obtain a reasonable understanding of the type of business and the activities our business members are involved in. You may be required to complete this or a similar questionnaire each year. All of the following questions require answers. Failure to answer all questions, in detail where required, may result in our being unable to open this account or in our restricting access to the account.

Business Activity

Delta Community does not offer accounts for internet gambling businesses, money service businesses (MSB), which includes: (1) cryptocurrency businesses (i.e. Bitcoin), (2) currency dealer or exchanger, (3) check cashing business, (4) issuer or redeemer of traveler's checks, money orders or stored value, (5) money transmitter (i.e. MoneyGram and Western Union), or marijuana-related businesses.

Does your business engage in any of the above activity? YES NO (If YES, we are unable to service your business)

Do you have a privately owned ATM at any of your business locations? YES NO

Is the Internet a major source of revenue for your business? YES NO

Monthly Cash Activity

What is the source of the cash deposits and/or purpose of cash withdrawals?

Deposits \$ _____

Withdrawals \$ _____

Monthly ACH Activity

What is the source of the ACH deposits and/or purpose of ACH withdrawals?

Number of ACH Deposits _____

Number of ACH Withdrawals _____

Dollar Amount of Deposits \$ _____

Dollar Amount of Withdrawals \$ _____

Monthly Wire Activity

Domestic Describe the purpose of these transfers and list any reoccurring recipients/senders.

Number of Wires Sent _____

Number of Wires Received _____

Dollar Amount Wires Sent \$ _____

Dollar Amount Wires Received \$ _____

Foreign Describe the purpose of these transfers, geographical location and list any reoccurring recipients/senders.

Number of Wires Sent _____

Number of Wires Received _____

Dollar Amount Wires Sent \$ _____

Dollar Amount Wires Received \$ _____

Monthly Check Activity

Deposits \$ _____ Withdrawals \$ _____



Product Selection

Savings

Business Savings
(5.00 min required for membership)

Business Money Market

Checking

Business Value Checking

Business Checking

Additional Services

Merchant Services

Authorized Signers

At least 1 authorized signer must be a partial owner of the business

Authorized Signer 1

Name (First, MI, Last) Position with the Business % Ownership

Social Security Number Date of Birth (MM/DD/YYYY) Existing Member Account No. (if applicable)

Driver's License/State ID No. (copy required) State of Issue Issue Date Expiration Date

Street Address City State Zip Years at Current Address

Previous Address if Current is under 2 years

Home Phone Work Phone Mobile Phone Email

Debit Card? Yes No

Authorized Signer 2

Name (First, MI, Last) Position with the Business % Ownership

Social Security Number Date of Birth (MM/DD/YYYY) Existing Member Account No. (if applicable)

Driver's License/State ID No. (copy required) State of Issue Issue Date Expiration Date

Street Address

City State Zip Years at Current Address

Previous Address if Current is under 2 years

Home Phone Work Phone Mobile Phone Email

Debit Card? Yes No



Authorized Signer 3

| | | |
|------------------------|----------------------------|-------------|
| Name (First, MI, Last) | Position with the Business | % Ownership |
|------------------------|----------------------------|-------------|

| | | |
|------------------------|----------------------------|---|
| Social Security Number | Date of Birth (MM/DD/YYYY) | Existing Member Account No. (if applicable) |
|------------------------|----------------------------|---|

| | | | |
|---|----------------|------------|-----------------|
| Driver's License/State ID No. (copy required) | State of Issue | Issue Date | Expiration Date |
|---|----------------|------------|-----------------|

Street Address

| | | | |
|------|-------|-----|--------------------------|
| City | State | Zip | Years at Current Address |
|------|-------|-----|--------------------------|

Previous Address if Current is under 2 years

| | | | |
|------------|------------|--------------|-------|
| Home Phone | Work Phone | Mobile Phone | Email |
|------------|------------|--------------|-------|

Debit Card? Yes No

Authorized Signer 4

| | | |
|------------------------|----------------------------|-------------|
| Name (First, MI, Last) | Position with the Business | % Ownership |
|------------------------|----------------------------|-------------|

| | | |
|------------------------|----------------------------|---|
| Social Security Number | Date of Birth (MM/DD/YYYY) | Existing Member Account No. (if applicable) |
|------------------------|----------------------------|---|

| | | | |
|---|----------------|------------|-----------------|
| Driver's License/State ID No. (copy required) | State of Issue | Issue Date | Expiration Date |
|---|----------------|------------|-----------------|

Street Address

| | | | |
|------|-------|-----|--------------------------|
| City | State | Zip | Years at Current Address |
|------|-------|-----|--------------------------|

Previous Address if Current is under 2 years

| | | | |
|------------|------------|--------------|-------|
| Home Phone | Work Phone | Mobile Phone | Email |
|------------|------------|--------------|-------|

Debit Card? Yes No

Important Account Opening Information

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

The undersigned authorizes the Credit Union to investigate credit and employment history and obtain reports from consumer reporting agency(ies) on them as individuals to determine eligibility for a business deposit product. Except as otherwise provided by law or other documents, each of the undersigned is authorized to make withdrawals from the account(s). The undersigned personally and as, or on behalf of, the account owner(s) agree to the by-laws of the Credit Union, including any requirement to pay a membership or entrance fee, and agree to the terms of, and will receive copy(ies) of, this document and the following:

Business Membership & Account Agreement

Privacy & Opt Out Notification

Electronic Fund Transfers: Your Rights & Responsibilities

Business Deposit Account Terms & Conditions

Limits & Fees Disclosure

Funds Availability Disclosure

Business Services Wire Transfer Service Agreement & Disclosure

Online Account Protection Notification

Authorized Signer's Signatures

x _____
Signer 1

x _____
Signer 3

x _____
Signer 2

x _____
Signer 4

For internal use only: Branch ID: _____

Teller #: _____



Resolution for Membership and Depository Services (Corporation)

Name of Corporation: _____

If checked, this Corporation operates under the trade name: _____

I _____, certify that I am Secretary(clerk) of the above-named corporation organized under the laws of _____, Federal Employer I.D. Number _____, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called held. The resolutions appear in the minutes of this meeting and have not been rescinded or modified. .

RESOLVED, that each of the persons named below (the "Authorized Signers") is hereby authorized in the name and on behalf of this Corporation to open and maintain such banking accounts(the "Accounts")with Delta Community Credit Union as he or she may deem necessary or appropriate, in his or her sole discretion, including, without limitation, savings, checking, money market, certificates of deposit and night depository accounts and relationships, and to take the following actions, including but not limited to:

- 1) Open any deposit account in the name of the Corporation;
- 2) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Delta Community Credit Union; and
- 3) Borrow money on behalf and in the name of the Corporation and sign, execute and deliver promissory notes or other evidences of indebtedness.

Print Name

Title

Signature

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |



Resolution for Membership and Depository Services (Corporation) Continued

RESOLVED, that each of the persons named below (the "Debit Card Users") is hereby authorized in the name and on behalf of this Corporation to receive a debit card which can be used to access the Accounts with Delta Community Credit Union as he or she may deem appropriate in his or her sole discretion, including the ability to withdraw, transfer or deposit money using the debit card.

| Print Name | Title | Signature |
|------------|-------|-----------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

This resolution supersedes all previous resolutions relating to these subjects.

Certification of Authority:

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions herein and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In witness whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Signature of Secretary

Printed Name of Secretary



Certification of Beneficial Owner(s) Form

General Instructions

What is this form?

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?

This form must be completed by the person opening a new account on behalf of a legal entity with any of the following U.S. financial institutions: (i) a bank or credit union; (ii) a broker or dealer in securities; (iii) a mutual fund; (iv) a futures commission merchant; or (v) an introducing broker in commodities. For the purposes of this form, a legal entity includes a corporation, limited liability company, or other entity that is created by a filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States or a foreign country. Legal entity does not include sole proprietorships, unincorporated associations, or natural persons opening accounts on their own behalf.

What information do I have to provide?

This form requires you to provide the name, address, date of birth and Social Security number (or passport number or other similar information, in the case of foreign persons) for the following individuals (i.e., the beneficial owners):

- (i) Each individual, if any, who owns, directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); and
- (ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

The number of individuals that satisfy this definition of “beneficial owner” may vary. Under section (i), depending on the factual circumstances, up to four individuals (but as few as zero) may need to be identified. Regardless of the number of individuals identified under section (i), you must provide the identifying information of one individual under section (ii). It is possible that in some circumstances the same individual might be identified under both sections (e.g., the President of Acme, Inc. who also holds a 30 percent equity interest). Thus, a completed form will contain the identifying information of at least one individual (under section (ii)), and up to five individuals (i.e., one individual under section (ii) and four 25 percent equity holders under section (i)). The financial institution may also ask to see a copy of a driver’s license or other identifying document for each beneficial owner listed on this form



Certification of Beneficial Owner(s)

Federal regulation requires financial institutions to obtain, verify and record information about beneficial owners of a legal entity. For purposes of this form, a legal entity includes a Corporation, Limited Liability Company and Partnerships.

I. Persons opening a membership on behalf of a legal entity must provide the following information:

a. Name of person(s) opening business membership/account or maintaining business/accounts:

b. Name of legal entity for which the membership/account is being opened/maintained:

II. Provide the information for each individual who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25 percent (25%) or more of the equity interests of the legal entity listed above:

Beneficial Owner Not Applicable

Owner 1

| | | | |
|--------------------------------------|---|---------------|---------|
| _____ | _____ | _____ | _____ |
| Name | % Ownership | Date of Birth | Address |
| _____ | | | |
| _____ | _____ | | |
| Tax Identification Number (SSN, EIN) | ID Type & ID Number/Passport Number & Country of Issuance | | |

Owner 2

| | | | |
|--------------------------------------|---|---------------|---------|
| _____ | _____ | _____ | _____ |
| Name | % Ownership | Date of Birth | Address |
| _____ | | | |
| _____ | _____ | | |
| Tax Identification Number (SSN, EIN) | ID Type & ID Number/Passport Number & Country of Issuance | | |

Owner 3

| | | | |
|--------------------------------------|---|---------------|---------|
| _____ | _____ | _____ | _____ |
| Name | % Ownership | Date of Birth | Address |
| _____ | | | |
| _____ | _____ | | |
| Tax Identification Number (SSN, EIN) | ID Type & ID Number/Passport Number & Country of Issuance | | |

Owner 4

| | | | |
|--------------------------------------|---|---------------|---------|
| _____ | _____ | _____ | _____ |
| Name | % Ownership | Date of Birth | Address |
| _____ | | | |
| _____ | _____ | | |
| Tax Identification Number (SSN, EIN) | ID Type & ID Number/Passport Number & Country of Issuance | | |



III. Provide the following for one individual with significant responsibility for managing the legal entity listed above, such as an executive officer or senior manager (e.g. CEO, CFO, COO, VP, Managing Member, General Partner, President, Treasurer) or any other individual who regularly performs similar functions.

Name Date of Birth Address

Tax Identification Number (SSN, EIN) ID Type & ID Number/Passport Number & Country of Issuance

(If appropriate, an individual listed under section (ii) above may also be listed in this section (iii).)

Certification and Agreement

I, _____(name of person opening membership/account), hereby certify, to the best of my knowledge that the information provided above is complete and correct.

Signature: _____ Date: _____

